

Commissioners:
REBECCA A. BURKE
Chairperson
ERNEST P. LARSON
Vice-Chairman
JEFF C. WHEELAND
Secretary



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FRED F. MARTY
Chief Clerk
Director of Administration

THOMAS C. MARSHALL
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Minutes of the Meeting of April 23, 2009

Commissioner Burke - Present
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Marshall - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:03 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 ADOPT RESOLUTION 2009-12. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved resolution 2009-12 for Keystone Opportunity Expansion Zone.

2.2 PROCLAIM VOLUNTEER WEEK. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), proclaimed April 19-25 as "Volunteer Week" in Lycoming County.

2.3 APPROVE RENEWAL FROM EPLUS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved annual renewal of software support from ePlus in the amount of \$1,471.35.

2.4 APPROVE AGREEMENT WITH SIMPLEX GRINNELL. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved agreement with Simplex Grinnell.

- 2.5 AWARD CONTRACT O UNITED SERVICES GP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), awarded contract to United Services GP, Inc., for seven multiple-sized recycling containers in the total amount of \$41,230.
- 2.6 AWARD CONTRACT TO EAGLE EQUIPMENT CORPORATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), awarded contract to Eagle Equipment Corporation for two 20-cubic yard, two-product recycling containers and three recycling container lids in the total amount of \$15,885..
- 2.7 AWARD CONTRACT TO APPLIED INDUSTRIAL TECHNOLOGIES PA. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), awarded contract to Applied Industrial Technologies PA, LLC, for conveyor belting on an as-needed basis.
- 2.8 AWARD CONTRACT TO CLEVELAND BROTHERS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), awarded contract to Cleveland Brothers Equipment Company for one 2007 used articulating boom lift in the amount of \$69,915.
- 2.9 APPROVE PSA RENEWAL WITH KATHY MEXTORF. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved renewal of professional service agreement with Kathy Mextorf.
- 2.10 APPROVE GRANT APPLICATION TO THE DEPARTMENT OF JUSTICE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved application for an Edward Byrne Grant to the Department of Justice in the amount of \$426,807 for 24 months.

Mrs. Burke recessed the Commissioners' Meeting at 10:27 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 FISCAL SERVICES - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Michael Allan Caseman as full time replacement General Accountant/DPS - Pay grade 9 - \$36,360.07/annually effective 4/27/09.
- 3.3 PRE-RELEASE - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Leah H. McLaughlin as part time replacement Female Resident Supervisor - Pay grade 5 - \$12.20/hour effective 4/27/09, not to exceed 1,000 hours annually.
- 3.4 PRE-RELEASE - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Erin L. McCarty as part time replacement Female Resident Supervisor - Pay grade 6 -

\$13.28/hour effective 4/27/09, not to exceed 1,000 hours annually.

3.5 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), adjourned the Salary Board at 10:29 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:29 a.m.

5.0 REPORTS / INFORMATION ITEMS.

- 5.1 Mya Toon announced that Lycoming County is requesting bids for bread products at the Prison/PreRelease.
- 5.2 Mr. Marvin Mann, Manager of Giant Food donated a Timber Trail bench made from recycled shopping bags.
- 5.3 Jeff Tompkins presented an overview of County Green Initiatives.
- 5.4 John Yingling presented an overview of County Recycling Programs.
- 5.5 Steve Tucker presented an overview of Professional Recyclers of Pennsylvania (PROP) accomplishments.
- 5.6 The Commissioners presented a JWD to CO Brett Luckenbill (Prison).
- 5.7 The Commissioners presented the following Service Pins:
 - 20 Years:
 - Mark Davidson Soil Conservation.
 - 10 Years:
 - Wendy Dreese Information Services.
 - Tammy Sanso Information Services.
 - Brett Meckley RMS.
- 5.8 Fred Marty announced that Gary Hutchinson will be retiring effective May 1, 2009.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, April 28, 2009.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:50 a.m.