

Commissioners:
REBECCA A. BURKE
Chairperson
ERNEST P. LARSON
Vice-Chairman
JEFF C. WHEELAND
Secretary



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WILLIAMSPORT PA 17701

FRED F. MARTY
Chief Clerk
Director of Administration

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**Minutes of the Meeting of
April 15, 2010**

Commissioner Burke - Present
Commissioner Larson - Present
Commissioner Wheeland - Present

Assistant Solicitor Sees - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:06 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

Mrs. Burke recessed the Commissioners' Meeting at 10:18 a.m.

Mrs. Burke convened the final CDBG Public Hearing. Bill Lowthert, from SEDA COG presented items for the FFY 2010 CDBG final public hearing for the County's 2010 CDBG application. Linda Mazzullo, Manager from Old Lycoming Township was present and thanked the Commissioners as well as staff who worked on this. Renee Sluzalis from the Center for Independent Living thanked all involved.

Mrs. Burke reconvened the Commissioners' Meeting at 10:23 a.m.

2.0 ACTION ITEMS

- 2.1 ADOPT RESOLUTION 2010-12. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted resolution 2010-12 to submit CDBG application.
- 2.2 APPROVE SUB CONTRACT WITH OUR TOWNS 2010. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved subrecipient monitoring contract with Our Towns 2010 for the New Communities Program Contract in the amount of \$150,000.
- 2.3 APPROVE 2010 LIQUID FUELS ALLOCATIONS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved 2010 County liquid fuels allocations in the amount of \$300,000 to Lycoming County municipalities.
- 2.4 APPROVE LIQUID FUELS GRANT ASSISTANCE PROGRAM. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved up to \$200,000 for the 2010 Lycoming County Liquid Fuels Grant Assistance Program and authorize PCD staff to release application materials to Lycoming County municipalities.
- 2.5 PROCLAIM TELECOMMUNICATIONS WEEK. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved April 11-17, 2010 as telecommunications week in Lycoming County.
- 2.6 APPROVE EMERGENCY OPERATION PLAN. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the Emergency Operation Plan for Lycoming County.
- 2.7 APPOINT TO LEPC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), appointed two members to the Local Emergency Planning Committee: C. Dean Heinbach, David Dymeck.
- 2.8 APPROVE GRANT RECEIPT FOR JUVENILE COURT IMPROVEMENT PROJECT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved grant receipt from PCCD for the "Juvenile Court Improvement Project" in the amount of \$11,676.
- 2.9 APPROVE GRANT RECEIPT FOR LICENSE TO CARRY FIREARMS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved grant receipt from PCCD for "License to Carry Firearms" in the amount of \$15,000.
- 2.10 APPROVE SFPP GRANT AGREEMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved state food purchase program grant agreement for a period of five years.
- 2.11 APPROVE PCCD SENTANCING AUTHORIZATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved

submission of intermediate punishment sentencing authorization to PCCD.

- 2.12 APPROVE AGREEMENT WITH ISCO INDUSTRIES, LLC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved rental agreement with ISCO Industries, L.L.C. for butt fusion machine.
- 2.13 AWARD CONTRACT TO FAIRWAY LABORATIES, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved contract for analytical services for potable water, storm water and weekly leachate to Fairway Laboratories, Inc. on an as needed basis.
- 2.14 APPROVE PSA WITH DR. JOHN M. BURKS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Dr. John M. Burks for the District Attorney's office.
- 2.15 APPROVE PSA WITH ORCHID CELLMARK, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Orchid Cellmark, Inc. for the District Attorney's office.

Mrs. Burke recessed the Commissioners' Meeting at 10:37 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 COOPERATIVE EXTENSION - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved reclassification of Barbara Davenport as full time Clerk III - pay grade 3 - \$11.79/hour effective 5/16/10..
- 3.3 REGISTER & RECORDER - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved promotion of Kathy J. Rinehart as full time replacement Deputy Register of Wills - pay grade 7 - \$41,929.65/annually effective 5/2/10.
- 3.4 PRE RELEASE - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Amanda R. Shaner as part time replacement Female Resident Supervisor - pay grade 5 - \$12.51/hour effective 4/19/10, not to exceed 1,000 hours annually, and the promotion of Karen N. Miller as full time replacement Pre-Release Center Manager - pay grade 11 - \$65,918.16/annually effective 5/2/10.

3.5 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), adjourned the Salary Board at 10:39 a.m.

4.0 BOARD OF ASSESSMENT APPEALS

4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mrs. Burke convened the Board of Assessment Appeals at 10:39 a.m.

4.2 APPROVE REAL ESTATE EXONERATIONS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved real estate exonerations for Muncy School District: parcel 37-003-110 in the amount of \$425.60; and parcel 37-003-111 in the amount of \$42.70.

4.3 APPROVE WAIVER OF CLEAN & GREEN ROLL-BACK TAXES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved waiver of Clean & Green roll-back taxes for parcel 58-365-124 for Maurey Family Irrev Trust.

4.4 APPROVE REAL ESTATE REFUNDS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the following real estate refunds:
Parcel 58-365-124 for Maurey Family Trust for Roll-back taxes in the amount of \$1,325.38.
Parcel 60-387-161 for James & Edna Bell of appeal fee in the amount of \$15.00.

4.5 APPROVE REAL ESTATE EXEMPTIONS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the following real estate exemptions:
Parcel 26-331-194.J for County of Lycoming.
Parcel 21-004-410 for Jersey Shore Public Library.
Parcel 29-001-404 for Ralston Vol Fire Co.
Parcel 29-001-406 for Ralston Vol Fire Co.
Parcel 29-001-407 for Ralston Vol Fire Co.
Parcel 29-001-408 for Ralston Vol Fire Co.
Parcel 37-003-111 for Muncy School District.

4.6 ADJOURN BOARD OF ASSESSMENT APPEALS. A motion by Mr. Wheeland and seconded by Mr. Larson and passed (3-0), adjourned the Board of Assessment Appeals at 10:40 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:40 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Jason Yorks announced that LCRMS is requesting proposals for grade 8 newsprint.

- 5.2 Dave Bonus announced that LCRMS is requesting bids for 1-new 2010 75-cubic yard transfer trailer.
- 5.3 Michele McDermott announced that Lycoming County is requesting bids for replacement of roof coating at the County Farm (barn and milk house).
- 5.4 Presentation of 2009 Awards:
Leadership of the Year Award (Supervisory Level): Mr. Craig Konkle, Department of Public Safety.
Employee of the Year (Base System): Ms. Janine Sheaffer, Domestic Relations Office.
Employee of the Year (Senior System): Ms. Paulette Clementoni, Domestic Relations Office.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, April 20, 2010.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting 10:42 a.m.