

Commissioners:
REBECCA A. BURKE
Chairperson
ERNEST P. LARSON
Vice-Chairman
JEFF C. WHEELAND
Secretary

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FRED F. MARTY
Chief Clerk
Director of Administration

THOMAS C. MARSHALL
Solicitor

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Minutes of the Meeting of April 9, 2009

Commissioner Burke - Absent
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Marshall - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:02 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 ADOPT RESOLUTION 2009-10. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), adopted resolution 2009-10 for 9-1-1 telephone fees.
- 2.2 APPROVE AGREEMENT WITH TOTAL COMMUNICATIONS SYSTEMS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved agreement with Total Communications Systems in the amount of \$6,600.
- 2.3 APPROVE CONTRACT WITH DEPARTMENT OF HEALTH. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved the LTS EMS Council 3-year contract with the Department of Health.
- 2.4 PROCLAIM WALK AT LUNCH DAY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), proclaimed April 29th as "Walk at Lunch Day".

- 2.5 AWARD CONTRACT TO MCCARTHY TIRE SERVICES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved contract for vehicle maintenance to McCarthy Tire Services.
- 2.6 APPROVE PSA WITH MERICLE REAL ESTATE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved professional service agreement with Jeff Bower/ Mericle Real Estate.
- 2.7 APPROVE PURCHASE FROM HUFFMAN'S. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved purchase from Huffman's of a 4-person office furniture cubicle for Adult Probation Department in the amount of \$10,078.59 off of COSTARS contract.
- 2.8 APPROVE STATEMENT OF WORK FROM EPLUS TECHNOLOGY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved statement of work from ePlus Technology, Inc.
- 2.9 APPROVE AGREEMENT WITH DELL. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved extended services agreement from Dell, Inc.
- 2.10 APPROVE RENEWAL AGREEMENT FROM HELPDESK TECHNOLOGY.. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved annual renewal of software maintenance agreement from Help Desk Technology Corporation.
- 2.11 APPROVE PSA WITH BRINJAC ENGINEERING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved professional service agreement with Brinjac Engineering Inc. for Lighting System Engineering at the Court house in an amount not to exceed \$15,000
- 2.12 APPROVE PSA WITH PAM MADAI BARNER. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved professional service agreement with Pam Madai Barner as the "woodhick" artist.
- 2.13 APPROVE LANDOWNER AGREEMENTS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved landowner agreements for the Trout Run Stream Restoration Projects.
- 2.14 APPROVE AGREEMENT WITH USGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved agreement with the US Department of the Interior US Geological Survey for water resources investigations.
- 2.15 APPROVE CONTRACT WITH MURRYSVILLE MACHINERY CO. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved contract for 516T Spyder mobile screening plant with accessories less trade-in to Murrysville Machinery Company, Inc. in the total amount of \$248,100.04.

- 2.16 APPROVE PURCHASE FROM LINK BELT CONSTRUCTION EQUIPMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved purchase from Link Belt Construction Equipment Mid Atlantic, for 1 new Hydraulic Excavator with warranty and accessories less trade-in, in the total amount of \$246,650.
- 2.17 APPROVE CONTRACT WITH WINDSTREAM. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved construction contract with Windstream Pennsylvania, LLC.
- 2.18 APPROVE PURCHASE FROM GREAT DANE TRAILERS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved purchase from Great Dane Trailers for 4 Dry Cargo Van Trailers in the total amount of \$42,600.
- 2.19 APPROVE PSA WITH DSI/ITI. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved professional service agreement with DSI/ITI.
- 2.20 APPROVE PSA WITH DR. MULLER. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved professional service agreement with Dr. Muller, M.D.
- 2.21 APPROVE PSA WITH BEITMAN & HUYETT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved professional service agreement with Beitman & Huyett.
- 2.22 APPROVE PCCD PROJECT MODIFICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved PCCD Project Modification for the Cross Services Systems Improvements Grant.
- 2.23 APPROVE PSA WITH JOHN PIETROVITO. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved professional service agreement with John P. Pietrovito for Guardian Ad Litem Services for January 1, 2009 to June 30, 2009 in the amount of \$3,000 per month.
- 2.24 APPROVE HUMAN SERVICES DEVELOPMENT FUND CONTRACTS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved the following Human Services Development Fund contracts for the period July 1, 2008 to June 30, 2009:
- American Rescue Workers for Emergency Shelter Services in the amount of \$12,000.
 - Big Brothers - Big Sisters for Life Skills Education in the amount of \$15,000.
 - Campbell Street Family, Youth and Community Association, Inc. for Life Skills Education in the amount of \$10,000.
 - Community Alliance for Progressive Positive Action (CAPPA) for Life Skills Education in the amount of \$10,000.
 - Confer Home Health Services, LLC for Homemaker Services in the amount of \$30,000.

- Jersey Shore Summer Program for Life Skills Education in the amount of \$5,000.
- Liberty House, YWCA for Emergency Shelter Services in the amount of \$10,000.
- Penn State Cooperative Extension in Lycoming County for Life Skills Education in the amount of \$5,000.
- Salvation Army for Life Skills Education in the amount of \$4,000.

2.25 APPROVE FOSTER CARE PROVIDER CONTRACTS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved the following Foster Care Provider contracts for the period July 1, 2008 through June 30, 2009:

- Clear Vision Residential Treatment Services, Inc. (residential treatment services) at \$181.91/day.
- Diversified Treatment Alternatives (residential treatment services.) at \$182.98/day.
- Family Care for Children and Youth, Inc. (foster care services) at \$56.42 to \$96.14/day.
- Laurel Youth Services (foster care and residential treatment services.) at \$72.52 to 239.77/day.
- Northwestern Human Services of PA, (foster care services) at \$28.72 to \$40.00.
- Phoenix Youth Services Inc. (residential treatment services) at \$167.32 to \$175.88.

2.26 APPROVE RIGHT OF WAY PURCHASES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved right-of-way purchases regarding construction of replacement for County Bridge No. 110 (T-650 over Muncy Creek near the Village of Tivoli) as follows:

- Patricia A. Sullivan in the amount of \$ 668.03.
- Chestnut Irrevocable Grantor Trust in the amount of \$963.28.
- Lin M. Laurenson & Kimberly D. Laurenson in the amount of \$500.00.
- Alice A. Rosenberry in the amount of \$500.00.

2.27 APPROVE WORK ORDER FROM GLENN O HAWBAKER. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved work order with Glenn O. Hawbaker for County Bridge 113 deck replacement project (T-772 over English Run in the Village of English Center) in the total amount not to exceed \$335,298.08.

Mr. Wheeland recessed the Commissioners' Meeting at 10:32 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was present.

3.2 DPS - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved Tommie L. Smith as full time

replacement Clerk I - Pay grade 2 - \$10.16/hour effective 4/14/09.

- 3.3 RMS - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved Staci K. Stone as part time replacement Clerk III/Weighmaster - Pay grade 4 - \$11.17/hour effective 4/13/09, not to exceed 1,000 hours annually. and RMS - reclassification of Frederick J. Herr, II as Equipment Operator - Pay grade 6 - \$14.28/hour effective 4/19/09.
- 3.4 PRISON - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved Irene M. Roman as part time replacement Correctional Officer I - COI - \$11.63/hour effective 4/13/09, not to exceed 1,000 hours annually..
- 3.5 DA - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved Karen A. Janson as full time replacement Clerk III - Pay grade 4 - \$12.02/hour effective 4/13/09, and District Attorney - promotion of Patricia A. Walters as full time replacement Paralegal - Pay grade 7 - \$16.22/hour effective 4/19/09.
- 3.6 DA/DUI CENTER - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved William C. Solomon as part time Special Detective Coordinator - Pay grade 9 - \$17.00/hour effective 4/19/09, not to exceed 1,000 hours annually, and DA/DUI Center - Gary A. Whiteman as part time Special Detective - Pay grade 8 - \$15.64/hour effective 4/19/09, not to exceed 1,000 hours annually, and DA/DUI Center - Morris M. Sponhouse as part time Special Detective - Pay grade 8 - \$15.64/hour effective 4/19/09, not to exceed 1,000 hours annually, and DA/DUI Center - Mark D. Sechrist as part time Special Detective - Pay grade 8 - \$15.64/hour effective 4/19/09, not to exceed 1,000 hours annually, and DA/DUI Center - Jody A. Miller as part time Special Detective - Pay grade 8 - \$15.64/hour effective 4/19/09, not to exceed 1,000 hours annually, and DA/DUI Center - Matthew S. McCormick as part time Special Detective - Pay grade 8 - \$15.64/hour effective 4/19/09, not to exceed 1,000 hours annually, and DA/DUI Center - Mark A. Lindauer as part time Special Detective - Pay grade 8 - \$15.64/hour effective 4/19/09, not to exceed 1,000 hours annually, and DA/DUI Center - Christopher T. Kriner as part time Special Detective - Pay grade 8 - \$15.64/hour effective 4/19/09, not to exceed 1,000 hours annually, and DA/DUI Center - Raymond O. Kontz, III as part time Special Detective - Pay grade 8 - \$15.64/hour effective 4/19/09, not to exceed 1,000 hours annually, and

DA/DUI Center - Jeffrey L. Hughes, Jr. as part time Special Detective - Pay grade 8 - \$15.64/hour effective 4/19/09, not to exceed 1,000 hours annually, and
DA/DUI Center - Eric K. Houseknecht as part time Special Detective - Pay grade 8 - \$15.64/hour effective 4/19/09, not to exceed 1,000 hours annually, and
DA/DUI Center - Jeffrey T. Gyurina as part time Special Detective - Pay grade 8 - \$15.64/hour effective 4/19/09, not to exceed 1,000 hours annually, and
DA/DUI Center - Eric D. Delker as part time Special Detective - Pay grade 8 - \$15.64/hour effective 4/19/09, not to exceed 1,000 hours annually, and
DA/DUI Center - Kenneth W. Brown as part time Special Detective - Pay grade 8 - \$15.64/hour effective 4/19/09, not to exceed 1,000 hours annually, and
DA/DUI Center - Jason P. Bolt as part time Special Detective - Pay grade 8 - \$15.64/hour effective 4/19/09, not to exceed 1,000 hours annually.

3.7 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), adjourned the Salary Board at 10:35 a.m.

4.0 BOARD OF ASSESSMENT APPEALS

4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mrs. Burke convened the Board of Assessment Appeals at 10:35 a.m.

4.2 APPROVE REAL ESTATE EXEMPTIONS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved the following real estate exemptions:
39-01-130 Muncy Borough.
22-001-500.A Jersey Shore Borough.
22-002-900.B Jersey Shore Borough.

4.3 APPROVE REAL ESTATE REFUND. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved the following real estate refund:
Parcel 60-368-221 to Scott & Lisa Munro in the amount of \$135.09.

4.4 ADJOURN BOARD OF ASSESSMENT APPEALS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), adjourned the Board of Assessment Appeals at 10:36 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:36 a.m.

5.0 REPORTS / INFORMATION ITEMS.

- 5.1 The Commissioners presented a Certificate of Appreciation to the Stovers in honor of their years of service as Foster Parents in Lycoming County.
- 5.2 Mya Toon announced that Lycoming County is requesting bids for surplus equipment for the second time.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and the following were received:

Bart Howard of Round Hill Road spoke on behalf of the steelworkers union regarding the stimulus bill. Please use money to purchase American made products!

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, April 14, 2009.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), adjourned the Commissioners' Meeting at 10:38 a.m.