

Commissioners:
REBECCA A. BURKE
Chairperson
ERNEST P. LARSON
Vice-Chairman
JEFF C. WHEELAND
Secretary



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WILLIAMSPORT PA 17701

FRED F. MARTY
Chief Clerk
Director of Administration

THOMAS C. MARSHALL
Solicitor

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Minutes of the Meeting of March 19, 2009

Commissioner Burke - Present
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Marshall - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:06 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 APPROVE PSA WITH CLEAR VISION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Clear Vision for JPO.

2.2 APPROVE PSA WITH CORNELL ABRAXAS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Cornell Abraxas for JPO.

2.3 APPROVE CONTRACT WITH CLEVELAND BROTHERS EQUIPMENT CO. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved contract with Cleveland Brothers Equipment Company, Inc., for 1- New 2009 Caterpillar D-8T Track Type Tractor with accessories less trade in the total amount of \$396,305.

2.4 REJECT BIDS FOR MOBILE LIFTING POSTS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), rejected bids received on 2/24 for mobile lifting posts.

- 2.5 APPROVE PSA WITH AAA-MCQUAY, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with AAA-McQuay, Inc. to provide maintenance and inspection of the prison air conditioning system.
- 2.6 APPROVE AMENDMENT TO AGREEMENT WITH PARIS HEALTHCARE LINEN SERVICE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment to agreement with Paris Healthcare Linen Service extending the contract for 30 days.
- 2.7 APPROVE PSA WITH DT INTERPRETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with DT Interpreting for interpreting services.
- 2.8 APPROVE DARE PROGRAM GRANT RECEIPT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved DARE Program grant receipt in the amount of \$1,344.
- 2.9 APPROVE MOU WITH WEST BRANCH D&A. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Memorandum of Understanding with West Branch D&A.
- 2.10 APPROVE PSA WITH LIBERTY MUTUAL INSURANCE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Liberty Mutual Insurance Company for the Group Savings Plan.
- 2.11 APPROVE RENEWAL OF PSA WITH JOEL MCDERMOTT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved renewal of professional service agreement with Joel McDermott to serve as conflicts attorney.
- 2.12 APPROVE COUNTY POLICY 710. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved County Policy 710 - Mobile Device Security - of the County Policy & Procedures Manual.
- 2.13 APPROVE COUNTY POLICY 912. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved County Policy 912 - Utility Conservation Policy - of the County Policy & Procedures Manual.

Mrs. Burke recessed the Commissioners' Meeting at 10:17 a.m.

4.0 BOARD OF ASSESSMENT APPEALS

- 4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mrs. Burke convened the Board of Assessment Appeals at 10:17 a.m.
- 4.2 APPROVE REAL ESTATE EXEMPTION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved exemption request of Lycoming Housing Finance parcel number 43-007-609.
- 4.3 ADJOURN BOARD OF ASSESSMENT APPEALS. A motion by Mr. Wheeland and seconded by Mr. Larson and passed (3-0), adjourned the Board of Assessment Appeals at 10:18 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:18 a.m.

5.0 REPORTS / INFORMATION ITEMS.

- 5.1 John Yingling announced that LCRMS is requesting bids for recycling containers and lids.
- 5.2 The Commissioners recognized Richard Murphy as the Employee of the Quarter.
- 5.3 Bill Nichols and Janice Trap presented Mya Toon with a certificate of thanks for her help with the Children's wing of the library.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and the following were received:

- Scott Miller of Tucker Street in Williamsport explained he was upset that the City and the County were not working together on the Kohl's project.
- Fred Marty replied about the pre-existing commitment regarding the parking authority.
- Mrs. Burke explained that the County was not holding up that project.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, March 24, 2009.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:23 a.m.