

Commissioners:  
**REBECCA A. BURKE**  
*Chairperson*  
**ERNEST P. LARSON**  
*Vice-Chairman*  
**JEFF C. WHEELAND**  
*Secretary*



48 WEST THIRD STREET  
WILLIAMSPORT PA 17701

**FRED F. MARTY**  
*Chief Clerk*  
*Director of Administration*

**THOMAS C. MARSHALL**  
*Solicitor*

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## **Minutes of the Meeting of February 19, 2009**

Commissioner Burke - Present  
Commissioner Larson - Present  
Commissioner Wheeland - Present

Solicitor Marshall - Present

### **1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:09 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and the following were received:

John Vogle of Williamsport spoke regarding item 1.3. He stated that he is opposed to the loan and feels that everything is being pushed down toward the mall. It encourages sprawl growth. The focus should be toward the population centers such as Williamsport.

Mrs. Burke thanked Mr. Vogle for his comments.

Brian Martino of Martino Insurance read prepared comments in which he encouraged the Commissioners to designate downtown as a growth area. He would like to see a support of the Kohls project and private investors. He would like to see money designated toward downtown and to revitalize the store fronts. He also quoted an editorial from February 18 paper.

Mrs. Burke thanked Mr. Martino.

Mim Logue spoke as a landlord in Williamsport. She stated she is upset with what she has read in the paper. There should be a united front shown against the non-profits.

Mrs. Burke thanked Ms. Logue.

Mark O'Neil from Jersey Shore commented that he is upset at giving a \$2million bailout to the mall.

Mrs. Burke thanked Mr. O'Neil.

Dave Rizzo of Williamsport felt that the county is focusing on the eastern end of the County. He asserted that funds should be focused toward downtown Williamsport. He invited the Commissioners to the Downtown Merchant Meeting held the second Monday of the month. He wants to STOP SUBURBAN SPRAWL.

Allison Hopper of Williamsport stated she is against the change & sprawl.

Mrs. Burke thanked Ms. Hopper.

Ron Savits of Old Lycoming Township suggested that as the population grows older, it is harder for them to travel toward the mall. Development should be kept in the downtown area.

Deborah Kalkins of Williamsport wants people to believe in the downtown.

Mrs. Burke thanked Ms. Kalkins.

Camille O'Reilly from Williamsport suggested that people love being downtown, and it reminds her of the 'old Williamsport'. She doesn't see the need in building more space.

Blaise Alexander from Montoursville read a prepared statement regarding Arcadia Co. LLC and the development of the Timberend Site. He explained this development will employ several hundred workers.

Mrs. Burke thanked Mr. Alexander.

Jason Fink from the Williamsport-Lycoming Chamber of Commerce commented on the Arcadia project, as well as other projects in the works.

Mrs. Burke thanked Mr. Fink.

Vince Matteo from the Chamber spoke to support the loan to the LCWSA. He went on to say how they do support downtown. This new development is regarding industrial jobs, not retail jobs.

Mrs. Burke thanked Dr. Matteo.

Oliver Sones of Industrial Park Road thanked the Commissioners for supporting this project. He added that Lycoming County is bigger than what Williamsport residents think. This project will create a lot of good paying jobs for the County.

Mrs. Burke thanked Mr. Sones.

Meg from Ozzie & Mae's Restaurant spoke on behalf of helping the downtown.

George Deiffenbaugh talked about Eastern Lycoming County. He explained that this project is not about the mall. He said this is creating employment and jobs. He urged the Commissioners to do the job of County Government.

Mrs. Burke thanked Mr. Deiffenbaugh.

Kurt Hausammann, Director of Planning gave a power point presentation on the proposed project.

Fred Marty, Director of Administration commented on the presentation & previous comments.

Mr. Wheeland commented on the lack of communication that exists. He explained that the County is involved in downtown, but the information is not getting disseminated.

Mrs. Burke commented on participation in projects. She explained that information is needed before the county can commit money to a project. She referenced Church Street Parking Dock.

Mr. Larson thanked everyone for coming today.

***Mrs. Burke recessed the Commissioners' Meeting at 10:24 a.m.***

Bill Lowthert from SEDA COG conducted the final 2009 CDBG Public Hearing.

Mike Glazer from Congressman Thompson's Office was present.

Mr. Lynch from Montgomery Authority was present.

***Mrs. Burke reconvened the Commissioners' Meeting at 10:32 p.m.***

## **2.0 ACTION ITEMS**

2.1 ADOPT RESOLUTION 2009-02. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted resolution 2009-02 for the 2009 CDBG allocations.

2.2 APPROVE 2008 CDBG MODIFICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved budget modification to the 2008 CDBG program in the amount of \$14,000.

2.3 APPROVE 2007 CDBG MODIFICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved budget modification to the 2007 CDBG program in the amount of \$5,000.

2.4 ADOPT RESOLUTION 2009-03. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted resolution 2009-03 for purchase of Penn State Coop. Ext. computers through Penn State.

2.5 ADOPT RESOLUTION 2009-04. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted resolution 2009-04 declaring surplus property.

2.6 APPROVE PCCD GRANT RECEIPT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved 2-year grant receipt from PCCD for the Juvenile Victim/Witness Services in the total amount of \$87,740.

2.7 APPROVE PCCD GRANT RECEIPT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved grant receipt from PCCD for the Lycoming County Victim/Witness Services in the amount of \$155,190.

2.8 APPROVE MOU WITH HOUSING AUTHORITY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Memorandum of Understanding with Lycoming Housing Authority.

- 2.9 APPROVE AGREEMENT WITH LCWSA. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved agreement with the Lycoming County Water and Sewer Authority in an amount not to exceed \$2,629,500.
- 2.10 AWARD CONTRACT TO ACCENT WIRE PRODUCTS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), awarded contract to Accent Wire Products for 12 gauge galvanized high tensile tying wire at \$1, 143.00 per stem and 3/4 inch metal strapping at \$83.16 per coil.
- 2.11 AWARD CONTRACT TO RECYCLING EQUIPMENT COMPANY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved contract to Recycling Equipment Company for 10 gauge black annealed wire at \$2,244.96 per skid.
- 2.12 AWARD CONTRACT TO DEACON EQUIPMENT COMPANY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), awarded contract to Deacon Equipment Company for all tub grinder parts as per the pricing that is listed in Schedule B of the bid package.
- 2.13 APPROVE 903 REIMBURSEMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved 2008 PA DEP Act 101 section 903 reimbursement.
- 2.14 APPROVE AMENDMENT TO ACCURATE RECYCLIING AGREEMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment #1 to agreement with Accurate Recycling.
- 2.15 APPROVE PARTICIPATION IN GREAT AMERICAN CLEAN-UP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved participation in the 2009 Great American Clean-up.
- 2.16 APPROVE PP&L RIGHT OF WAY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved PP&L Right-of-Way agreement and invoice in the amount of \$84,151.
- 2.17 APPROVE AGREEMENT WITH SIMPLEX GRINNELL. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved service agreement with Simplex Grinnell in the amount of \$262.
- 2.18 AWARD CONTRACT TO SUNBURY MOTOR COMPANY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), awarded contract with Sunbury Motor Company, for purchase of new 2009 Ford F-550 bucket truck with accessories in the amount \$106,700.
- 2.19 APPROVE RENEWAL AGREEMENT WITH INFOCON CORP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved renewal agreements with Infocon Corp.

- 2.20 APPROVE CONTRACT RENEWAL WITH CENTRE COUNTY YOUTH SERVICES BUREAU. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved contract renewal with Centre County Youth Services Bureau for JPO.
- 2.21 APPROVE GRANT APPLICATION TO PEMA. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Emergency Management Performance Grant application to Pennsylvania Emergency Management Agency.
- 2.22 APPROVE PSA WITH WILLIAM BUTTORF. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with William D. Buttorf to teach CERT classes in the amount of \$20/hour.
- 2.23 APPROVE GRANT APPLICATION TO NATIONAL FISH & WILDLIFE FOUNDATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved grant application to National Fish & Wildlife Foundation in the amount of \$600,000 for nutrient and sediment reduction program.
- 2.24 APPROVE PSA WITH MX LOGIC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with MX Logic in the amount of \$6,368.64.
- 2.25 APPROVE RENEWAL WITH ESRI. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved annual renewal with ESRI for GIS products in the amount of \$32,668.49.
- 2.26 APPROVE AGREEMENT WITH PITNEY BOWES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved software license agreement with Pitney Bowes, pending solicitor approval.
- 2.27 APPROVE REVISIONS TO COUNTY POLICIES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved revisions to the following policies of the Lycoming County Policy and Procedures Manual: (Fred Marty)  
505 - Holiday & Vacation Pay for Part Time Employees.  
407 - Payment for On Call.
- 2.28 APPROVE TDA CHANGES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved TDA change: DPS - add CAD Coordinator position as one of three On-Call positions in DPS.
- 2.29 APPROVE PSA WITH BARBARA BOLLINGER. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Barbara Bollinger, MD.

2.30 APPROVE AGREEMENT WITH CORRECTIONS DEVELOPMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved license & maintenance agreement with Corrections Development, Inc.

2.31 APPROVE PSA WITH YOAS SERVICES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Yoas Services, Inc.

***Mrs. Burke recessed the Commissioners' Meeting at 12:05 a.m.***

### **3.0 SALARY BOARD**

3.1 CONVENE SALARY BOARD. Controller Rogers was present.

3.2 DISTRICT ATTORNEY - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Alberto E. Diaz, Sr. as full time replacement Assistant County Detective - Union - \$16.02/hour effective 2/23/09.

3.3 RMS - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Paula Rae Temple as part time replacement Clerk III - Weighmaster - Pay grade 4 - \$11.17/hour effective 2/23/09, not to exceed 1,000.

3.4 MAINTENANCE - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Mark F. Bennardi as full time replacement Maintenance II - Pay grade 6 - \$14.28/hour effective 2/23/09.

3.4 PRE-RELEASE - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Terry L. Fetherbay as part time replacement Pre-Release Center driver - Pay grade 4 - \$11.17/hour effective 2/23/09, not to exceed 1,000 hours annually.

3.4 COURTS - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Sandra Boatman as part time replacement Tipstave - Pay grade 1 - \$8.68/hour effective 2/23/09, not to exceed 1,000 hours annually.

3.4 APO - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved the reclassification of Cheryl J. Fox to fully qualified Administrative Case Officer - Pay grade 7 - \$17.02/hour effective 2/22/09.

3.5 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), adjourned the Salary Board at 12:08 p.m.

*Mrs. Burke reconvened the Commissioners' Meeting at 12:08 p.m.*

**5.0 REPORTS / INFORMATION ITEMS.**

- 5.1 Mya Toon announced that Lycoming County is requesting bids for food products.
- 5.2 Mya Toon announced that Lycoming County is requesting bids for detention supplies and clothing.
- 5.3 Mya Toon announced that Lycoming County is requesting bids for surplus firewood.
- 5.4 John Yingling announced that LCRMS is requesting bids for used cargo van trailers for the second time.

**6.0 PUBLIC COMMENT.** Mrs. Burke opened the floor to public comment and none were received.

**7.0 NEXT REGULARLY SCHEDULED MEETING.** Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, January 13, 2009.

**8.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 12:10 p.m.