

Commissioners:  
**REBECCA A. BURKE**  
*Chairperson*  
**ERNEST P. LARSON**  
*Vice-Chairman*  
**JEFF C. WHEELAND**  
*Secretary*



48 WEST THIRD STREET  
WILLIAMSPORT PA 17701

**FRED F. MARTY**  
*Chief Clerk*  
*Director of Administration*

**THOMAS C. MARSHALL**  
*Solicitor*

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**Minutes of the Meeting of  
February 18, 2010**

Commissioner Burke - Present  
Commissioner Larson - Absent  
Commissioner Wheeland - Present

Assistant Solicitor Yaw - Present

**1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:05 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

**2.0 ACTION ITEMS**

2.1 APPROVE RE-BUDGET FROM 2008 PORTER TOWNSHIP PROJECT. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved FFY 2008 CDBG-ARRA budget revision: re-budget \$25,191 from the Porter Township Lincoln Avenue Sanitary Sewer Project to the Montgomery Well and Treatment Project.

2.2 APPROVE SUB AGREEMENT WITH PORTER TOWNSHIP. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved FFY 2008 CDBG-ARRA sub-recipient agreement with Porter Township in the amount of \$80,320.

2.3 APPROVE AMENDMENT TO SUB AGREEMENT WITH PORTER TOWNSHIP. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved amendment to the FFY 2008 CDBG-ARRA sub-recipient agreement with Porter Township reducing the amount of award to \$55,129.

- 2.4 APPROVE SUB AGREEMENT WITH PORTER TOWNSHIP. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved FFY 2009 CDBG sub-recipient agreement with Porter Township in the amount of \$19,680
- 2.5 APPROVE AMENDMENT TO SUB AGREEMENT WITH PORTER TOWNSHIP. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved amendment to the FFY 2009 CDBG sub-recipient agreement with the Montgomery Water and Sewer Authority reducing the amount of award to \$134,580
- 2.6 APPROVE SUB AGREEMENT WITH MONTGOMERY WSA. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved FFY 2008 CDBG-ARRA sub-recipient agreement with the Montgomery Water and Sewer Authority in the amount of \$25,191..
- 2.7 ADOPT RESOLUTION 2010-5. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved resolution 2010-5 authorizing submittal of Emergency Shelter Grant application to DCED on behalf of Liberty House.
- 2.8 APPROVE EMERGENCY SHELTER GRANT APPLICATION. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved application to DCED for Emergency Shelter Grant in the amount of \$75,036.
- 2.9 APPROVE REVISION TO HAP. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved revision to 2009/2010 Homeless Assistance Program (HAP) allocation and Assurance of Compliance form.
- 2.10 AWARD CONTRACT TO SECURITAS SECURITY. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), awarded contract to Securitas Security Services for a period of five years for Court house security services.
- 2.11 APPROVE HSDF CONTRACTS FOR C&Y. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved the following Human Services Development Fund contracts for the period July 1, 2009 to June 30, 2010:  
-Big Brothers / Big Sisters for Life Skills Education in the amount of \$12,000.  
-Jersey Shore Summer Program for Life Skills Education in the amount of \$5,000.  
-Salvation Army for Life Skills Education in the amount of \$4,000.
- 2.12 APPROVE CWS CONTRACTS FOR C&Y. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved the following child welfare services contracts for the period July 1, 2009 through June 30, 2010:  
- Family Care for Children and Youth, Inc. (foster care services) in the amount of \$31.66 to \$82.49/day.

- Youth Services Agency of PA (residential care services) in the amount of \$146.00/day.
- Westmoreland Community Action (residential care services) in the amount of \$180.61/day.
- KidsPeace National Centers (residential care services) in the amount of \$248.23 to \$405.60/day.
- KidsPeace National Centers (foster care services) in the amount of \$52.43 to \$110.21/day.
- Community Solutions Inc. (multisystemic therapy, MST) in the amount of \$57.71/day.
- Behavioral Specialists Inc. BSI (intensive home based child & family services) in the amount of \$36.00/hour.

- 2.13 APPROVE QUOTE FROM ESRI. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved software licensing and maintenance quote from ESRI in the amount of \$31,600.
- 2.14 APPROVE DIVERSIFIED TREATMENT ALTERNATIVES. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved professional service agreement renewal with Diversified Treatment Alternatives.
- 2.15 APPROVE TAX COLLECTION AGREEMENTS. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved agreement for tax collection services with the following:  
 Picture Rocks Borough.  
 Plunketts Creek Township.  
 Upper Fairfield Township.
- 2.16 APPROVE NMS LABS INVOICE. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved invoice from NMS Labs for toxicology testing in the amount of \$1,578.
- 2.17 APPROVE TDA CHANGES. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved TDA Changes: RMS: Change one truck driver position to Commercial/Curbside Supervisor effective 2/21/2010.  
 Prison: Delete two part time LPN positions and add one full time LPN effective 3/1/2010.

***Mrs. Burke recessed the Commissioners' Meeting at 10:23 a.m.***

### **3.0 SALARY BOARD**

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 RMS - RESOURCE RECOVERY - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (3-0), approved Jason R. McCullom

as full time Commercial Curbside Supervisor - pay grade 7 - \$18.26/hour effective 2/21/2010.

3.3 PRISON - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (3-0), approved Andrea R. Hoover as full time LPN - pay grade 6 - \$16.00/hour effective 3/1/2010.

3.4 COURTS - JUDGE BUTTS - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (3-0), approved Amanda Browning as full time replacement Law Clerk I - pay grade 9 - \$37,269.07/annually effective 3/1/2010.

3.5 PRE RELEASE - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (3-0), approved the reclassification of Heather L. Anthony as full time Resident Supervisor - pay grade 5 - \$13.45/hour effective 3/7/2010.

3.6 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (3-0), adjourned the Salary Board at 10:25 a.m.

*Mrs. Burke reconvened the Commissioners' Meeting at 10:25 a.m.*

## 5.0 REPORTS / INFORMATION ITEMS.

5.1 The Commissioners recognized April McDonald upon her selection as Employee of the Quarter. Kevin Way presented details on her exemplary performance.

5.2 The Commissioners presented the following service pins:  
10 years: Dave Stine RMS.  
20 years: Jeff Horn PRC.

## 6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and the following were received:

Scott Miller of Tucker Street in Williamsport spoke about four items. The first was he felt that there should be paper ballots. The second was that the PA GOP primary is not democracy. The third was that a third party in the current system would not get a voice (TEA PARTY). The last was that with all the spending cuts, social security is feeling the cut, as those recipients did not get a COLA for this year.

## 7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, February 23, 2010.

**8.0 ADJOURN COMMISSIONERS' MEETING**. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), adjourned the Commissioners' Meeting at 10:27 a.m.