

**Minutes of the Meeting of
February 14, 2008**

Commissioner Burke - Present
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Yaw - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:02 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and the following was received:

Roseann Pelleschi of the United Way and on behalf of NC3 thanked the Commissioners for the support that was provided for the Journey House by presenting them a plaque.

2.0 ACTION ITEMS

2.1 APPROVE ACT 137 AGREEMENT FOR PARKSIDE MANOR. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved agreement for Act 137 funds for Parkside Manor in the amount of \$50,000.

2.2 APPROVE PCCD PROJECT MODIFICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved PCCD project modification request for JPO aftercare grant.

2.3 APPROVE PSA WITH ST. JUDE'S POLYMER. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional services agreement with St. Jude's Polymer of Frackville, PA to purchase recycled plastic from LCRMS (#1 PETE).

2.4 APPROVE PSA WITH MANCHESTER INDUSTRIES, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved purchase contract through PA state piggy back purchase program to Manchester Industries, Inc., for 1- New 2008 Yale Forklift Truck with accessories in the amount of \$25,220.

- 2.5 APPROVE PSA WITH FREDERICK R. MAUE, MD. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional services agreement with Frederick R. Maue, MD.
- 2.6 APPROVE INVOICE WITH PA CHIEFS OF POLICE ASSOCIATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the invoice with PA Chiefs of Police Association in the amount of \$4,000.
- 2.7 APPROVE BUY-OUT OF LEASE FOR SCRAM UNITS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved buy-out of lease for SCRAM units in the amount of \$2,618.
- 2.8 APPROVE POLICY 708. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Policy 708, Lycoming County Website Policy & Procedures of the Lycoming County Policy & Procedures Manual.

Mrs. Burke recessed the Commissioners' Meeting at 10:14 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 PCD - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved Jeffrey M. Crawford as full time replacement Land Records Database Coordinator - Pay grade 6 - \$13.93/hour effective 2/19/08, and Amy M. Gorini as full time replacement Land Records Database Coordinator - Pay grade 6 - \$13.93/hour effective 2/19/08.
- 3.3 RMS - OPERATIONS - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved Nathan L Earnest as full time replacement Equipment Operator - Pay grade 5 - \$12.80/hour effective 2/19/08.
- 3.4 MAINTENANCE - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved Sherry L. Hamman as full time replacement Custodial Worker - Pay grade 1 - \$9.11/hour effective 2/19/08.
- 3.5 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), adjourned the Salary Board at 10:15 a.m.

4.0 BOARD OF ASSESSMENT APPEALS

- 4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mrs. Burke convened the Board of Assessment Appeals at 10:15 a.m.

4.2 APPROVE REAL ESTATE REFUNDS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the Real Estate Refunds:

57-450-141	Benjamin Lapp	\$152.97.
08-208-124.A	G Scott MacGill	\$407.03.

4.3 ADJOURN BOARD OF ASSESSMENT APPEALS. Mrs. Burke adjourned the Board of Assessment Appeals at 10:15 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:15 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 John Yingling announced that LCRMS is requesting bids for Recycling Baler, Tub Grinder and Conveyor Belting Materials and Supplies.

5.2 Fred Marty announced that Lycoming County is requesting bids for food products.

5.3 Fred Marty announced that Lycoming County is requesting bids for bread products.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, February 19, 2008.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:17 a.m.