

Commissioners:
REBECCA A. BURKE
Chairperson
ERNEST P. LARSON
Vice-Chairman
JEFF C. WHEELAND
Secretary



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WILLIAMSPORT PA 17701

FRED F. MARTY
Chief Clerk
Director of Administration

THOMAS C. MARSHALL
Solicitor

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Minutes of the Meeting of February 11, 2010

Commissioner Burke - Present
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Marshall - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:03 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 APPROVE PAYMENT TO MYTHICS, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved payment to Mythics, Inc. in the amount of \$2,045.77.

2.2 APPROVE PSA WITH MXLOGIC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with MxLogic in the amount of \$6,368.64.

2.3 APPROVE PSA WITH BETHESDA FAMILY SERVICES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Bethesda Family Services Foundation Center.

2.4 APPROVE AMENDMENT 2 WITH CINTAS CORP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment number 2 to the 2007 rental uniform service agreement with Cintas Corporation.

- 2.5 APPROVE AMENDMENT 1 WITH SIMPLEX GRINNELL. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment number 1 to the 2009 professional service agreement with Simplex Grinnell.
- 2.6 AWARD CONTRACT TO HRI INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), awarded the contract for 2009 access road modification project to HRI, Inc. in the amount of \$2,317,030.55.
- 2.7 APPROVE PSA WITH SIMPLEX GRINNELL. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Simplex Grinnell for Prothonotary's office.
- 2.8 APPROVE PSA WITH SIMPLEX GRINNELL. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Simplex Grinnell for 2010 monitoring, testing, inspection for the Courthouse and Third Street Plaza, not to exceed \$14,022.
- 2.9 APPROVE PSA WITH LARSON DESIGN GROUP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Larson Design Group for 2010 engineering services for installation of a water line from the Courthouse to Third Street Plaza, not to exceed \$12,595..
- 2.10 APPROVE APPLICATION TO THE BUREAU OF JUSTICE ASSISTANCE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved grant application to the Bureau of Justice Assistance in the amount of \$200,000.
- 2.11 APPROVE INVOICE FROM LAURA BRUNER. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved invoice from Laura Bruner in the amount of \$537.95.
- 2.12 APPROVE INVOICE FROM HAZLETON PATHOLOGY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved invoice from Hazleton Pathology in the amount of \$1,800.
- 2.13 APPROVE PSA WITH HAZLETON PATHOLOGY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Hazleton Pathology for Coroner's office.

Mrs. Burke recessed the Commissioners' Meeting at 10:12 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 PRISON - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Deborah L. Berninger as full time replacement Clerk III - Pay grade 4 - \$13.07/hour effective 2/21/10.
- 3.3 PRE RELEASE - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Jennifer G. Derr as full time replacement Resident Supervisor - Pay grade 6 - \$14.64/hour effective 2/21/10.
- 3.4 PUBLIC DEFENDER - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Trisha D. Hoover as full time replacement Public Defender Assistant - \$49,752.50/annually effective 3/7/10.
- 3.5 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), adjourned the Salary Board at 10:13 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:13 a.m.

5.0 REPORTS / INFORMATION ITEMS.

- 5.1 The Commissioners presented a JWD to Diana Cleveland.
- 5.2 Michele McDermott announced that Lycoming County is requesting bids for food products.
- 5.3 Kurt Hausammann introduced his new employee: Stacey Lewis - PCD.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, February 16, 2010.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:17 a.m.