

**Minutes of the Meeting of
February 7, 2008**

Commissioner Burke - Present
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Yaw - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:02 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

Mrs. Burke recessed the Commissioners' Meeting at 10:02 a.m.

Mrs. Burke convened the Public Hearing for Presbyterian Homes TEFRA.

Michelle Braque discussed the purpose of the issuance of the tax exempt bonds for all of Presbyterian Homes Pennsylvania facilities, 2 of which are located in Lycoming County.

Mrs. Burke adjourned the Public Hearing for Presbyterian Homes TEFRA at 10:03 a.m.

Mrs. Burke convened the Public Hearing for 2008 CDBG Program at 10:03 a.m.

Bill Lowthert presented the projects for the 2008 Program.
Todd Fox of Habitat for Humanity thanked the Board for the opportunities.

Jim Campbell of HOPE Enterprises thanked the Board for its support.
Mrs. Burke adjourned the Public Hearing for the 2008 CDBG Program at 10:07 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:07 a.m.

2.0 ACTION ITEMS

- 2.1 ADOPT RESOLUTION 2008-6. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted Resolution 2008-6 for Presbyterian Homes TEFRA.
- 2.2 ADOPT RESOLUTION 2008-7. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted Resolution 2008-7 for 2008 CDBG Program.
- 2.3 APPROVE 2004 CDBG BUDGET MODIFICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved budget modification to the County of Lycoming's FFY 2004 CDBG program.
- 2.4 APPROVE 2005 CDBG BUDGET MODIFICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved budget modification to the County of Lycoming's FFY 2005 CDBG program.
- 2.5 APPROVE PSA WITH SUSAN HALL. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional services agreement with Susan Hall for transcription services.
- 2.6 APPROVE PSA WITH BEITMEN & HUITT INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the professional services agreement with Beitmen & Huitt Inc. in the amount not to exceed \$92,665.
- 2.7 APPROVE PSA WITH TRANE INTERNATIONAL. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional services agreement with Trane International for building system engineering for Third Street Plaza in the amount of \$13,940.
- 2.8 APPROVE ADDENDUM TO LAURAL YOUTH SERVICES CONTRAC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved addendum to contract with Laurel Youth Services.
- 2.9 APPROVE INVOICE FROM MYTHICS, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Invoice from Mythics, Inc. in the amount of \$1,928.33.
- 2.10 APPROVE RENEWAL WITH INFOCON. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved renewal agreement with INFOCON in the amount of \$441.67/month for Real Property Tax Collection Software.
- 2.11 APPROVE RENEWAL WITH INFOCON. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved renewal

agreement with INFOCON in the amount of \$343.75/month for Real Property Tax Claim Software.

- 2.12 APPROVE PSA WITH MATTHEW F. GOLDEN. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional services agreement with Matthew F. Golden for Guardian Ad Litem Services for the period of December 1, 2007, to June 30, 2008, in the amount of \$3,000 per month.
- 2.13 APPROVE HUMAN SERVICE DEVELOPMENT FUND CONTRACTS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the following Human Services Development Fund contracts for the period July 1, 2007, to June 30, 2008:
American Rescue Workers for Emergency Shelter Services in the amount of \$10,000.
Big Brothers - Big Sisters for Life Skills Education in the amount of \$15,000.
Campbell Street Family, Youth and Community Association, Inc. for Life Skills Education in the amount of \$10,000.
Confer Home Health Services, LLC for Homemaker Services in the amount of \$30,000.
Jersey Shore Summer Program for Life Skills Education in the amount of \$5,000.
Liberty House, YWCA for Emergency Shelter Services in the amount of \$10,000.
Penn State Cooperative Extension in Lycoming County for Life Skills Education in the amount of \$5,000.
Community Alliance for Progressive Positive Action (CAPPA) for Life Skills Education in the amount of \$10,000.
- 2.14 APPROVE CONTRACT WITH LANDFILL SERVICE CORPORATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved contract for alternative daily cover materials to Landfill Service Corporation on an as needed basis.
- 2.15 APPROVE CONTRACT WITH GE BETZ. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved contract to GE Betz for wastewater, deposit control and odor control chemicals.
- 2.16 APPROVE DEP GRANT REQUEST. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Grant request to DEP for 2007 DEP Act 101 Section 903 recycling coordinator's salary and eligible travel expense reimbursement.
- 2.17 APPROVE CONTRACT WITH SUNBURY MOTOR COMPANY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved contract off of PACC to Sunbury Motor Company, for 1 new 2008 Sterling Acterra Recycling Roll Off Truck with accessories in the amount of \$86,677.

- 2.18 APPROVE DEP PERMIT MODIFICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved permit modification application requiring a Form C to DEP.
- 2.19 AWARD CONTRACT TO ABLETECH, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), awarded a contract to Abletech Inc. for 10 litter fences in the amount of \$55,950.
- 2.20 APPROVE AGREEMENT WITH KOVA CORPORATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved agreement with KOVA Corporation for maintenance on the Communication Center's audiolog for \$54,933 for three years.
- 2.21 APPROVE AGREEMENT WITH MOTOROLA C&E. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved agreement with Motorola C&E for maintenance on the Communication Center's digital microwave simulcast base stations and consoles for \$93,980 for one year.

Mrs. Burke recessed the Commissioners' Meeting at 10:18 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 DISTRICT ATTORNEY - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved Melissa Rosenkilde as full time replacement Assistant District Attorney - \$47,600.50/annually, effective 2/11/08.
- 3.3 MAINTENANCE - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved Rick A. Livermore as full time replacement Maintenance Worker III (HVAC) - Pay grade 6 - \$13.93/hour effective 2/11/08.
- 3.4 RMS - OPERATIONS - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved Wesley M. Kahl as full time replacement Equipment Operator - Pay grade 5 - \$12.80/hour effective 2/12/08.
- 3.5 COURTS - DJ SCHRINER - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved Yvonne M. Hughes as full time replacement Clerk III - Pay grade 4 - \$11.73/hour effective 2/10/08.
- 3.6 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), adjourned the Salary Board at 10:21 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:21 a.m.

5.0 REPORTS / INFORMATION ITEMS.

- 5.1 The following new employees were introduced:
Greg Delany - Department of Public Safety.
Jerri Rupert - Information Services.
- 5.2 John Yingling announced that LCRMS is requesting bids for Fire Safety Clothing.
- 5.3 Gary Hutchinson offered information regarding Grants that Lycoming County Fire Department will be receiving.
John Orr, Chairman of the FCAB, commented on the receipt of these grants on behalf of the Fire Departments. He thanked all involved in the effort.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, February 12, 2008.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:26 a.m.