

Commissioners:
REBECCA A. BURKE
Chairperson
ERNEST P. LARSON
Vice-Chairman
JEFF C. WHEELAND
Secretary



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WILLIAMSPORT PA 17701

FRED F. MARTY
Chief Clerk
Director of Administration

THOMAS C. MARSHALL
Solicitor

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Minutes of the Meeting of January 15, 2009

Commissioner Burke - Present
Commissioner Larson - Absent
Commissioner Wheeland - Present

Solicitor Marshall - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:01 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 APPROVE INVOICE WITH SUNGARD PENTAMATION. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved invoice with Sungard Pentamation for web compatibility in the amount of \$6,000.

2.2 APPROVE INVOICE WITH SUNGARD PENTAMATION. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved modification to invoice with Sungard Pentamation for specifications changing the total amount to \$19,500.

2.3 APPROVE PSA WITH DAVID LORSON. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved professional service agreement with David Lorson for training in an amount not to exceed \$2,240.

2.4 APPROVE INVOICE FROM STERLING SOLUTIONS, INC. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved

invoice from Sterling Solutions, Inc, for annual software maintenance in the amount of \$700.

- 2.5 APPROVE INVOICE FROM MKS SOFTWARE. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved invoice from MKS Software for annual maintenance agreement in the amount of \$3,900.
- 2.6 APPROVE INVOICE FROM INFOCON CORP. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved invoice for annual maintenance contract with InfoCon Corp.
- 2.7 APPROVE CORRECTION TO 2009 FEE SCHEDULE. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved correction to 2009 Fee Schedule for RMS.
- 2.8 APPROVE PSA WITH PC SCALE, INC. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved renewal of professional service agreement with PC Scale, Inc.
- 2.9 APPROVE PURCHASE FROM SUNBURY MOTOR CO. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved purchase from Sunbury Motor Company for 1- New 2009 Sterling Acterra Recycling Roll Off Truck with accessories in the amount of \$87,917.
- 2.10 APPROVE CERTIFICATION OF COUNTY FUNDS. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved certification of County funds in the amount of \$50,000.
- 2.11 APPROVE AGREEMENT WITH DCNR. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved agreement with DCNR for Gypsy Moth Spraying program.
- 2.12 APPROVE PSA WITH PORT ELEVATOR. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved professional service agreement with Port Elevator in the amount of \$2,200 for full load testing.
- 2.13 APPROVE TDA CHANGE. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved the following TDA Changes: Information Services - change one Program Analyst I to Program Analyst II Pay grade 10; Human Resources - change part time Clerk III to Safety and Wellness Coordinator Pay grade 4.

Mrs. Burke recessed the Commissioners' Meeting at 10:10 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 JPO - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (3-0), approved the promotion of Matthew T. Minnier to full time replacement Deputy JPO - Pay grade 11 - \$49,102.03/annually effective 1/25/09.
JPO - Bryan J. Derr as full time replacement Probation Officer - Pay grade 8 - \$17.7515/hour effective 1/25/09.
JPO - reclassification of Matthew L. Yonkin to full time Probation Officer - Pay grade 9 - \$23.18/hour effective 1/25/09.
- 3.3 PRISON - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (3-0), approved - Shane R. Sauers as full time Correctional Officer I - Relief - CO1 - \$12.64/hour effective 1/25/09.
- 3.4 DPS - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (3-0), approved the promotion of Eugene L. Schrecengost as full time replacement Telecommunicator II - Pay grade 7 - \$18.60/hour effective 1/25/09.
DPS - Communications - Carla S. Miller as full time replacement Telecommunicator I - Pay grade 6 - \$17.41/hour effective 1/25/09.
- 3.4 INFORMATION SERVICES - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (3-0), approved the reclassification of Donna P. Maxwell to Program Analyst II - Pay grade 10 - \$48,847.60/annually effective 1/25/09.
- 3.4 HUMAN RESOURCES - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (3-0), approved the reclassification of Amanda L. Winter as part time Safety and Wellness Coordinator - Pay grade 4 - \$11.1725/hour effective 1/25/09.
- 3.5 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (3-0), adjourned the Salary Board at 10:13 a.m.

4.0 BOARD OF ASSESSMENT APPEALS

- 4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mrs. Burke convened the Board of Assessment Appeals at 10:13 a.m.
- 4.2 APPROVE REAL ESTATE REFUND. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved real estate refund to Joseph Brongo parcel 11-290-137.B for 2003 - 2007 in the amount of \$9.18.
- 4.3 ADJOURN BOARD OF ASSESSMENT APPEALS. Mrs. Burke adjourned the Board of Assessment Appeals at 10:14 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:14 a.m.

5.0 REPORTS / INFORMATION ITEMS.

- 5.1 John Yingling announced that LCRMS is requesting bids for aggregate products for 2009.
- 5.2 John Yingling announced that LCRMS is requesting bids for concrete product for 2009.
- 5.3 John Yingling announced that LCRMS is requesting bids for equipment tires.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, January 20, 2009.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), adjourned the Commissioners' Meeting at 10:14 a.m.