

Commissioners:
REBECCA A. BURKE
Chairperson
ERNEST P. LARSON
Vice-Chairman
JEFF C. WHEELAND
Secretary



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WILLIAMSPORT PA 17701

FRED F. MARTY
Chief Clerk
Director of Administration

THOMAS C. MARSHALL
Solicitor

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Minutes of the Meeting of January 14, 2010

Commissioner Burke - Present
Commissioner Larson - Absent
Commissioner Wheeland - Present

Solicitor Marshall - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:03 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 PROCLAIM COUNTY PRIDE DAY. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), proclaimed County Pride Day in honor of Loyalsock's 2009 State Soccer Champions.

2.2 ADOPT RESOLUTION 2010-2. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), adopted resolution 2010-2 declaring computer equipment as surplus.

2.3 AWARD CONTRACT TO EICHELBERGERS, INC. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved contract for both portions A and B for well drilling and well decommissioning Project to Eichelbergers, Inc.

2.4 APPROVE PSA WITH RYAN GARDNER. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved professional service agreement with Ryan Gardner to serve as conflict attorney.

- 2.5 APPROVE RENEWAL WITH ADVANTAGE SOFTWARE. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved annual support renewal with Advantage Software in the amount of \$1,790.
- 2.6 APPROVE RENEWAL WITH MKS SOFTWARE. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved annual maintenance renewal with MKS Software for the Implementer P20 in the amount of \$3,900.
- 2.7 APPROVE PSA WITH JOSEPH MUSTO. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved professional service agreement with Joseph Musto to serve as solicitor to the Board of Elections not to exceed \$4,300.
- 2.8 APPROVE AGREEMENT WITH LCWSA. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved agreement with Lycoming County Water & Sewer Authority for the Muncy-Montoursville Regional Water System design and implementation activities for 2010.
- 2.9 APPROVE AGREEMENT WITH JACKSON TOWNSHIP. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved agreement with Jackson Township for tax collection services.
- 2.10 APPROVE AGREEMENT WITH ARMSTRONG TOWNSHIP. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved agreement with Armstrong Township for tax collection services.
- 2.11 APPROVE AGREEMENT WITH LIMESTONE TOWNSHIP. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved agreement with Limestone Township for tax collection services.
- 2.12 APPROVE CONTRACT WITH HOLIDAY INN. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved contract with the Holiday Inn for 2010 EMS Council meetings.
- 2.13 APPROVE INVOICES FROM EJ RYMSZA. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved two invoices for EJ Rymsza in the total amount of \$280.47 regarding the Bentley case.
- 2.14 APPROVE INVOICE FROM PORT ELEVATOR. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved invoice from Port Elevator in the amount of \$187.50.

Mrs. Burke recessed the Commissioners' Meeting at 10:35 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was present.

3.2 COMMISSIONERS - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (3-0), approved Jill E. Livermore as full time replacement Executive Secretary - Pay grade 5 - \$26,224.08/annually effective 1/19/10.

3.3 ADJOURN SALARY BOARD. A motion by Mr. Rogers and seconded by Mr. Wheeland and passed (3-0), adjourned the Salary Board at 10:35 a.m.

4.0 BOARD OF ASSESSMENT APPEALS

4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mrs. Burke convened the Board of Assessment Appeals at 10:35 a.m.

4.2 APPROVE REAL ESTATE EXEMPTIONS. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved the following real estate exemptions:

Muncy Creek Township, parcel 40-394.1-168.T.

St. Lawrence Roman Catholic Church, parcel 52-003-301.

Albright Life, parcels 73-007-400.Z and 73-007-415.

Hope Enterprises, parcels 67-006-410 and 67-006-411.

Messiah Evangelical Lutheran Church, parcel 52-001-616.

4.3 ADJOURN BOARD OF ASSESSMENT APPEALS. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), adjourned the Board of Assessment Appeals at 10:35 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:35 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Michael Hnatin announced that Lycoming County RMS is requesting bids for field 11 landfill expansion 2009 access road modification project.

5.2 Mya Toon announced that Lycoming County is requesting bids for surplus computer equipment.

5.3 The following new employees were introduced.
Fiscal Services - Michele McDermott.
DPS - Brian McGee.
DPS - Beth Minnier.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, January 19, 2010.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), adjourned the Commissioners' Meeting at 10:38 a.m.