



Getting Our County Back to Work...

...Safely

What do Businesses
need to do...

**To protect
their
customers and
employees?**





Manufacturers and Non-Retail Spaces

- Follow CDC Guidelines
- Clean surfaces regularly with a disinfectant cleaner
- Make sure employees who are feeling ill stay home
- Ask those employees, who can, to work from home
- Take temperatures of employees as they enter work, those who have a temperature exceeding 100.4 or exhibiting symptoms should be sent home
- Require employees to wear masks and/or gloves
- Do not allow employees to eat/break together in large groups, maintain social distancing of at least 6 feet apart wherever possible
- Consider staggering shifts in order to create more space between employees

Retail/Customers

- Clean all frequently touched surfaces often with a disinfectant
- Follow CDC Guidelines
- Only allow 5 people per 1000 square feet of floor space in your business at a time
- Mark floors with tape 6 feet apart at checkout lines
- Remind customers to stay home if they are exhibiting symptoms
- Offer call in and online orders and pick up at your business



While our region's numbers of positive tests are low, we want to do everything we can to keep them that way. We do not want to be forced to shut down again due to an increase in our daily positive cases.



Where can you find more information?

www.cdc.gov

www.osha.gov

www.health.pa.gov



1. SCREEN & EVALUATE WORKERS who exhibit signs of illness, such as fever over 100.4° F, cough, or shortness of breath



2. DON'T COME TO WORK SICK Require workers who exhibit signs of illness not to report to work and to seek medical attention



3. ENHANCE SANITATION of the workplace as appropriate



4. REQUIRE HAND WASHING & SANITATION by workers at appropriate places within the business location



5. PROVIDE PERSONAL PROTECTIVE EQUIPMENT as available and appropriate to the function and location of the work within the business location



6. PROHIBIT GATHERINGS of workers during working hours



7. PERMIT WORKERS TO TAKE BREAKS and meals outside, in their offices or personal workspaces, or in such other areas where proper social distancing is possible



8. IMPLEMENT TELEWORKING for all workers possible



9. IMPLEMENT STAGGERED SHIFTS for all workers possible



10. VIRTUAL MEETINGS Hold all meetings and conferences virtually, whenever possible



11. DELIVER INTANGIBLE SERVICES REMOTELY, wherever possible



12. AVOID SHARING Discourage workers from using each other's phones, desks, offices, or other work tools and equipment



13. PROHIBIT HANDSHAKING and other unnecessary person-to-person contact in the workplace



14. ENCOURAGE HAND HYGIENE by placing notices at the entrance to the workplace and in other areas where they are likely to be seen



15. SUSPEND THE USE OF PIN PADS, PIN entry devices, electronic signature capture, and any other credit card receipt signature requirements to the extent possible



16. ENFORCE SOCIAL DISTANCING of non-cohabitating persons while present on such entity's leased or owned property



17. PROVIDE FOR ALTERNATIVE POINT OF SALE outside of buildings, including curbside pickup or delivery of products and/or services if an alternative point of sale is permitted under Georgia Law



18. INCREASE PHYSICAL SPACE between workers and customers



19. PROVIDE DISINFECTANT and sanitation products for workers to clean their workplaces, equipment and tools



20. INCREASE PHYSICAL SPACE between workers' worksites to at least six feet

Here is an example, from another state, of precautions businesses should take to help prevent the spread of COVID-19 in their workforce.